



OFFICE OF THE COMPTROLLER
CITY OF ST. LOUIS



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Comptroller

Internal Audit Section

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FILE COPY

June 1, 2012

Jan Nevois, Director of Administration
St. Clair County Department of Health
19 Public Square
Belleville, IL 62220

RE: Ryan White Part A (Project #2012-DOH09)

Dear Ms. Nevois:

Enclosed is the report of the fiscal monitoring review of St. Clair County Department of Health, Ryan White Part A program, for the period March 1, 2011 through February 29, 2012. The scope of a fiscal monitoring review is less than an audit, and as such, we do not express an opinion on the financial operations of St. Clair County Department of Health. Fieldwork was completed on May 29, 2012.

This review was made under authorization contained in Section 2, Article XV of the Charter, City of St. Louis, as revised, and has been conducted in accordance with the *International Standards for the Professional Practice of Internal Auditing* and through an agreement with the Department of Health (DOH) to provide fiscal monitoring to all federal grant sub-recipients.

If you have any questions, please contact the Internal Audit Section at (314) 657-3490.

Sincerely,


Dr. Kenneth M. Stone, CPA
Internal Audit Executive

Enclosure

cc: Joan McCray, Fiscal Manager, DOH
Sylvia Nelson, Fiscal Manager, DOH



CITY OF ST. LOUIS

**DEPARTMENT OF HEALTH (DOH)
RYAN WHITE PART A**

**ST. CLAIR COUNTY DEPARTMENT OF HEALTH
CONTRACT #11-30
CFDA #93.914**

FISCAL MONITORING REVIEW

MARCH 1, 2011 THROUGH FEBRUARY 29, 2012

PROJECT #2012-DOH09

DATE ISSUED: JUNE 1, 2012

**Prepared by:
The Internal Audit Section**



OFFICE OF THE COMPTROLLER

HONORABLE DARLENE GREEN, COMPTROLLER

**CITY OF ST. LOUIS
DEPARTMENT OF HEALTH (DOH)
RYAN WHITE PART A
ST. CLAIR COUNTY DEPARTMENT OF HEALTH
FISCAL MONITORING REVIEW
MARCH 1, 2011 THROUGH FEBRUARY 29, 2012**

TABLE OF CONTENTS

Description	Page(s)
INTRODUCTION	
Background	1
Purpose	1
Scope and Methodology	1
Exit Conference	1
SUMMARY OF OBSERVATIONS	
Conclusion	2
Status of Prior Observations	2
A-133 Status	2
Summary of Current Observations	2

INTRODUCTION

Background

Contract Name: St. Clair County Department of Health

Contract Number: 11-30 (Ryan White Part A)

CFDA Number: 93.914

Contract Period: March 1, 2011 through February 29, 2012

Contract Amounts: \$633,515

This contract provided Ryan White Part A funds to St. Clair County Department of Health (Agency) to provide medical care and support services for the Illinois portion of the St. Louis Transitional Grant Area (TGA).

Purpose

The purpose of the review was to determine the Agency's compliance with federal, state, and local Department of Health (DOH) requirements for the period March 1, 2011 through February 29, 2012, and make recommendations for improvements, as considered necessary.

Scope and Methodology

Inquiries were made regarding the Agency's internal controls relating to the grants administered by DOH. Evidence was tested supporting the reports the Agency submitted to DOH and other procedures were performed as considered necessary. Fieldwork was completed on May 29, 2012.

Exit Conference

The Agency declined an exit conference.

SUMMARY OF OBSERVATIONS

Conclusion

No evidence was found to suggest that the Agency did not comply with federal, state and local DOH requirements.

Status of Prior Observations

The Agency's previous fiscal monitoring report, Project #2011-DOH07, issued October 6, 2011 contained no observations.

A-133 Status

The Agency expended over \$500,000 in federal awards for the calendar year ended December 31, 2010 and was required to have an A-133 audit.

The report dated September 14, 2011, expressed unqualified opinions on the financial statements and the federal awards.

There were no material weaknesses or significant deficiencies identified.

The Agency did not qualify as a low-risk auditee.

Summary of Current Observations

There were no current observations